

**Disability Services Letter of Accommodations**

Student: Semester:

The purpose of this letter is to advise you that Disability Services has appropriate documentation on file to work with this student. Service requests are granted on the basis of the student’s disability verification and/or consultation with the student’s medical or educational professional involved. The accommodations listed below for this student have been determined as “reasonable accommodations” by Section 504 of the Rehabilitation Act of 1973 and the ADA Amendments Act of 2008. Please keep in mind that this means all faculty are legally required to provide these accommodations to the above student. As we learn more about this student’s learning style, these accommodations may be adjusted.

SPECIAL TEST ADMINISTRATION OTHER ACCOMMODATIONS

Extended time on tests (time and a half) Make‐up work created by absences due to documented medical disability Word processing Accessible tables/desks/chairs

Breaks during exams Extended time on in‐class assignments (time and a half)

Quiet/low distraction setting (separate room) Allow use of tape recorder

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Enlarged copy Leaves class as needed (medical disability)

Student writes on exam Interpreters

Segmented testing Lab accessibility/assistance

Other assistance:

Preferential seating

Enlarged print (syllabi/handouts)

Needs notes of lectures from teacher or classmate (e.g. photocopy) Other accommodations:

After the necessary accommodations have been made, this student should be graded according to the same standards used for other students in class. This student has signed a release form permitting us to share this information, which is CONFIDENTIAL and should be handled accordingly. Please be considerate of the student’s sensitivity and avoid calling attention to his or her exceptional needs in the presence of his or her peer group in the classroom. If you have any concerns regarding these accommodations or your responsibility for their implementation, please contact Johanna Underwood at 252‐823‐5166 x263, or by email at underwoodj@edgecombe.edu.

Student Support Counselor/Disability Coordinator Date