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**DISABILITY SERVICES ENROLLMENT NOTICE**

**CONFIDENTIAL**

**Johnston Community College Phone: (919) 209-2088 P.O. Box 2350 TTY: (919) 209-2154**

**Smithfield, NC 27577 Wilson Bldg, Room C1041C**

TO: Instructors

FROM: Krista McAdamis, MA DVS

Coordinator of Retention and Disability Support Services

DATE: 2/12/19

JCC student, , has registered with Disability Support Services and is enrolled in your class for the **spring 2019** semester.

The law defines a person with a disability as anyone with a physical or mental impairment that substantially impairs or restricts one or more major life activities such as learning, seeing, hearing, walking, speaking, caring for one’s self, performing manual tasks, breathing or working. Accommodation requests are granted on the basis of the student’s disability verification and consultation with the student’s Vocational Rehabilitation Counselor and/or medical, therapist, or other professionals involved with the student.

The accommodations listed below have been determined as reasonable accommodations as defined by Section 504 of the Rehabilitation Act and the ADA of 1990. As we learn more about the student’s learning abilities, these accommodations may be adjusted. In most cases, accommodations are minimal and designed neither to be an unnecessary burden on you nor to affect your teaching style.

This student **may** require the following accommodations for your course:

* Extended time (1.5x) on exams and quizzes
* Distraction free environment for testing
* A reader for exams and quizzes, as needed.
* Note taker
* Not reading aloud in class
* Use of a computer for assignments, in class and out when available
* Books in alternate format, audio or digital
* Use of a simple calculator, for basic calculations within a math problem.
* Use of an audio recorder for class lectures (Exclusive Use contract on file in the DSS office)
* ACCOMMODATIONS ARE MODIFIED PER STUDENT

The student has signed a release form permitting DSS to give you this information, which is **CONFIDENTIAL** and should be handled appropriately. Please be considerate of the student’s sensitivity and avoid calling attention to his/her needs in the presence of his/her peer group and others in the classroom or on campus.

If you have questions or concerns regarding these accommodations and/or your responsibility for their implementation, please feel free to contact me any time by phone at (919) 209-2074 or by email at [k\_mcadamis@johnstoncc.edu](mailto:k_mcadamis@johnstoncc.edu). Thank you again for your enthusiasm and effort in providing the best education for all of our students at JCC.